



# American College of Acupuncture & Oriental Medicine

9100 Park West Drive, Houston, TX 77063 . Phone (713) 780.9777 . [www.acaom.edu](http://www.acaom.edu)

---

## CARES ACT: HEERF SCHOOL ATTESTATION AND REPORT – STUDENT PORTION 10/09/2020

1. The American College of Acupuncture & Oriental Medicine (ACAOM) has signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.
2. ACAOM has received \$45939 to date in CARES Act: HREEF Funds. \$22970 was received as the Student Portion. \$22969 was received as the Institutional Portion.
3. On 06/09/2020, \$22970 was received by ACAOM, and 100% of this amount was allocated to emergency grants to Title-IV eligible students. 100% of these funds were disbursed by 07/03/2020 by paper checks mailed to the address on record in our online student information system, Populi.
4. 33 students were determined to be eligible for these grant funds.
5. 33 checks were mailed on 07/03/2020. One reported on 07/14/2020 that he did not yet receive his check. This check was voided and re-issued, and therefore 100% of the HEERF (Student Portion) Funds received were successfully disbursed and received by the intended students.
6. All eligible students received an equal amount of emergency grant funds, \$696.06. Eligibility was determined by the 2019-2020 FAFSA/ISIR.
7. Students received a cover letter on school letterhead with their CARES Act Grant that contained the following information:

*“As part of the CARES Act of 2020 due to the COVID-19 pandemic, our school received \$22970 in government grant funds to be disbursed to eligible students. There were 33 eligible applications received during the application window, resulting in equal grants of \$696.06. Please find your check enclosed, and return the signed form included to acknowledge receipt for my required audit files. You can mail the form back, scan and email it, or text a photo of it to [tligon@acaom.edu](mailto:tligon@acaom.edu).*

*The IRS has determined that funds received by a student under this program represents qualified disaster relief payments under IRC §139, and thus are not considered taxable income. We hope these funds help you and your family to stay safe and well during this national pandemic, and wish you continued success in your studies through these challenging times.”*

## CARES ACT: HEERF SCHOOL ATTESTATION AND REPORT – INSTITUTIONAL PORTION: (Continued on Next Page)

## Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

Institution Name: American College of Acupuncture & OM Date of Report<sup>1</sup>: 10/09/2020 Covering Quarter Ending: 09/30/2020

Total Amount of Funds Awarded: Section (a)(1) Institutional Portion: \$22969 Section (a)(2): \_\_\_\_\_ Section (a)(3): \_\_\_\_\_ Final Report?

Category <sup>2</sup>	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing emergency financial aid grants to students or tuition reimbursements <sup>3</sup>	0			
Providing tuition discounts				
Covering the cost of providing additional technological hardware to students, such as laptops or tablets	0			
Providing or subsidizing the costs of highspeed internet to students or faculty to transition to an online environment	0			
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.	0			
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.	0			

<sup>1</sup> Reports must be posted no later than 10 days after the calendar quarter (October 10, January 10, April 10, July 10) apart from the first report, which is due October 30, 2020. Please update this date if there are any changes or updates after initial posting. Any changes or updates after initial posting must be conspicuously noted.

<sup>2</sup> Please note that the categories listed may include categories that are applicable to only one or two, and not all, of the grant programs for which information must be reported on this form. Further, each category is deliberately broad and does not capture specific grant program requirements. For example, pursuant to Section 18004(c) of the CARES Act, the Section 18004(a)(1) Institutional Portion funds may only be used “to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus...” and any applicable categories in the chart must meet this requirement. Please refer to the applicable Certification and Agreement and the Department’s HEERF FAQs for more information available on our HEERF website here: <https://www2.ed.gov/about/offices/list/ope/caresact.html>.

<sup>3</sup> To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended) per the [Interim Final Rule](#) published in the *Federal Register* June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. Please discuss with legal counsel. HEERF litigation updates can be found here: <https://www2.ed.gov/about/offices/list/ope/heerfupdates.html>.

Category <sup>2</sup>	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations	\$15300			
Purchasing additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.	\$802			
Replacing lost revenue due to reduced enrollment	0			
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.) <sup>4</sup>				
Purchasing faculty and staff training in online instruction	0			
Purchasing additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	0			
Campus safety and operations <sup>5</sup>	\$6867			Cleaning supplies and PPE
Other Uses of Funds <sup>6</sup>	0			
<b>Quarterly Expenditures for each Program</b>	0			
<b>Total of Quarterly Expenditures</b>	<b>\$22969</b>			

<sup>4</sup> Including continuance of pay salary and benefits to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

<sup>5</sup> Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, to purchases of personal protective equipment (PPE), to purchases of cleaning supplies, to adding personnel to increase the frequency of cleaning, to the reconfiguration of facilities to promote social distancing, etc.

<sup>6</sup> Please post additional documentation as appropriate and briefly explain in the “Explanatory Notes” section.